

Black Canyon Quilt Show, Inc.

P.O. Box 2053

Montrose, CO 81402

Show Dates: July 12, 13, 14, 2019

2019 Theme: Liberty, Front Porches and Lemonade



Dear Prospective Vendor,

Black Canyon Quilt Show, Inc. is making plans for its 24th annual show at the Montrose Pavilion, 1800 Pavilion Drive, and we want to invite you to participate as a vendor! Our 2019 show is scheduled for Friday July 12 through Sunday July 14. Show hours are 9:00 to 5:00 on Friday and Saturday, and 10:00 to 4:00 on Sunday. Setup for vendors at the show is on Thursday, July 11, between 10:30 a.m. and 4:00 p.m. Tear-down prior to 3:30pm on Sunday is NOT allowed.

About the Booth Space

Vendors may apply for only one booth space. No drapes or piping are provided.

Available sizes: 10'X10' @ \$200 – includes TWO 8' tables -or- 10'X20' @\$400 - includes FOUR 8' tables.

Vendors are accepted on a first come first served basis upon receipt of the Application, completed and signed Terms and Conditions, and full payment. Because of limited space for vendors, we expect our vendors to bring products for sale, not just samples of what can be purchased at your store location or online. If a vendor intends to only bring samples of goods in order to obtain orders for delivery, their application will be secondary in consideration.

Vendors are responsible for loading, unloading, setting up and tearing down their own booth space. This includes all products and booth furniture/decorations. If you require a dolly or hand truck, you will need to bring your own.

There will be an opportunity to order a box lunch on Friday, Saturday and Sunday. Several choices will be offered. You must submit your order by **July 1** so food vendors can prepare ahead. Payment in CASH or CHECK will be collected on Thursday during set up. *No late lunch orders can be accepted.*

Vendors are encouraged to present demonstrations at their booths during show hours. Your demos will be announced and advertised if you provide that information in advance.

If you are accepted as a vendor, you are welcome to conduct your own gift giveaway within your booth space, with all tickets being the responsibility of the vendor.

Giveaway Table Alternative

In lieu of being a vendor at the BCQS Show, you may opt to offer a gift basket/Giveaway for show attendees, which represents your business. We suggest the retail value of your Giveaway be approximately \$200.00. Space is limited to 4 such Giveaways.

Businesses are expected to provide their own drawing entry tickets and appropriate container for a drawing. All entries for the drawings must remain on the premises for the duration of the show. A winner will be drawn by a Black Canyon Quilt Show Board Member at the conclusion of the show and the business will be notified. All drawing entry tickets will be given to the respective business. There may not be a business representative at the Giveaway table during the show.

A separate table will be available at the show entrance for leaving vendor sale flyers, discount coupons, business cards, and other quilt show announcements, etc.

Vendor Application Process

Complete the attached Application and Terms and Conditions form and submit them, along with **full payment** ASAP. Vendors are accepted on a first come first served basis. There will be no reservations without payment, and no partial payments will be accepted. There are no refunds unless Black Canyon Quilt Show cancels the event. (This has never happened.) Upon receipt of payment, if there are no booths available, we will return your check as quickly as possible, or you may opt to be waitlisted *per your designation on the application*. In this case we will hold the check until we are certain there are no cancellations.

Applications and checks, made payable to Black Canyon Quilt Show, Inc. should be mailed to
PO Box 2053 Montrose, CO 81402

Staying in Montrose

As in past years, we are negotiating a special hotel rate at several hotels in Montrose. This will be made available to you by mentioning the "Black Canyon Quilt Show" when calling for reservations. Here are several choices – there are more lodging accommodations in Montrose.

Holiday Inn Express	1391 S Townsend Ave	970-240-1800
Hampton Inn Montrose	1980 N Townsend Ave	970-252-3300
Quality Inn Montrose	2751 Commercial Way	970-249-1011
Baymont by Wyndham	1655 East Main St.	970-765-0992
Staywise Inn Montrose	2100 East Main St.	970-240-8000

Businesses in town are very supportive of this long-standing event and are happy to host both vendors and attendees of the show. We have a nice selection of restaurants in town from which to choose. Go to www.visitmontrose.com to find out more our beautiful city and the surrounding area.

I hope you decide to join us in Montrose and welcome your Vendor application. If you have any preliminary questions, you may contact me at the e-mail address below with **Black Canyon Quilt Show** in the subject line.

I look forward to hearing from you soon!



Jean Hatfield
Jehat310@gmail.com
Vendor Chairman, 2019
Black Canyon Quilt Show

attach.: Application, Terms and Conditions

Black Canyon Quilt Show, Inc.

P0 Box 2053

Montrose, CO 81402

Vendor Application

July 12,13,14, 2019

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Please Print Clearly

Vendor Name: (Individual) _____

Title: _____

Company Name: _____

Tax ID # _____

Mailing Address: _____

City, State Zip _____

Office Phone: _____ Cell: _____ Home: _____

Check appropriate space:

_____ Single booth space (10' x 10') @ \$200.00, includes (2) 8' tables.

_____ Double booth space (10' x 20') @ \$400.00, includes (4) 8' tables.

Will you need an electrical outlet for your booth? Yes _____ No _____

Would you be willing to do any demonstrations during the show? Yes _____ No _____

If booths are sold out, would you like to be waitlisted for an opening? Yes _____ No _____

Would you like to donate a gift basket/Giveaway to represent your business?
(not available if you will have a booth at the show) Yes _____ No _____

Please give a brief description of the products you intend to bring to the show:

Full payment and the signed "Terms and Conditions" form are required with this Application. Make checks payable to Black Canyon Quilt Show, Inc. and mail to the above address. We look forward to having you as part of our quilt show!

PLEASE MAKE A COPY FOR YOUR FILES!



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Vendor Terms and Conditions

July 12-14, 2019

Quilt show hours are Friday and Saturday 9:00 a.m. to 5:00 p.m. Sunday hours are 10:00 am to 4:00 pm.

Vendor set-up will begin at 10:30 a.m. on Thursday, July 11, and must be completed by 4:00 p.m. that day. Tables are provided as documented in the Vendor Application. Additional tables may be requested, but cannot be guaranteed. No piping or drapes are provided. Early take down or closing prior to 3:30 p.m. on Sunday July, 14 is not allowed.

Vendors are asked to post notice in plain sight within their booth regarding what methods of payment will be accepted, i.e. cash only and/or credit cards, etc.

A tax calculation form will be provided. It is up to the Vendor to either pay the taxes themselves, or as a convenience, have BCQS pay applicable sales tax. If BCQS is to pay, monies must be calculated and given to BCQS Board Treasurer or her designee prior to departure on Sunday.

As a vendor, you will be responsible for loading, unloading, setting up and tearing down your own booth space. This includes all your own products and booth furniture/decorations. If you require a dolly or hand truck, you will need to provide your own. All individuals and vendors must be vacated from the building by 5:30 each day.

No refunds will be issued unless the show is canceled.

Vendors will be accepted on a first come, first served basis upon receipt of Application, payment, and signed Vendor Terms and Conditions.

I/We have read the Vendor Terms and Conditions and Application and understand and agree to all stipulations. (Please print legibly all information; except signature.)

Date: _____

Authorized Signature: _____

Printed Name _____ Title: _____

Booth/Store Name: _____

Mailing Address: _____

City/State/Zip: _____

Email: _____

Phone: _____ Cell Phone: _____

Please return a signed copy of this "Terms and Conditions", your Application, and full payment to the address listed above. Please keep copies for your files.