

Black Canyon Quilt Show, Inc.
P.O. Box 2053
Montrose, CO 81402
Show Dates: July 21st – 23rd 2017



Dear Prospective Vendor,

Black Canyon Quilt Show, Inc. is making plans for its 22nd annual show at the Montrose Pavilion, 1800 Pavilion Drive. We invite you to participate as a vendor at our three-day annual July show. Our 2017 show is scheduled for Friday July 21st through Sunday July 23rd. Show hours are 9:00 to 5:00 on Friday and Saturday and 10:00 to 4:00 on Sunday. Setup for vendors at the show is on Thursday, July 20th, between the hours of 10:30 a.m. and 4:00 p.m.

Vendors may apply for only one booth space. Available sizes are 10'X10' or 10'X20'. The single 10' x 10' booth space includes two 8' tables and costs \$150.00. The double 10' x 20' booth includes four 8' tables and costs \$300.00. No drapes or piping are provided.

Vendors are accepted on a first come first served basis upon receipt of the Application, completed and signed Terms and Conditions, and full payment. Because of limited space for vendors, we expect our vendors to bring products for sale, not just samples of what can be purchased at your store location or online. If a vendor intends to only bring samples of goods in order to obtain orders for delivery, their application will be secondary in consideration.

Vendors are responsible for loading, unloading, setting up and tearing down their own booth space. This includes all products and booth furniture/decorations. If you require a dolly or hand truck, you will need to provide your own.

Vendors are asked to post a notice in plain sight within their booth stating what methods of payment will be accepted, i.e. cash only &/or credit cards, etc.

Vendors are encouraged to present demonstrations at their booths during show hours.

If you are accepted as a vendor, you are welcome to conduct your own gift giveaway within your booth space, with all tickets being the responsibility of the vendor.

This year, if you are not a vendor for the 2017 BCQS Show, you may opt to offer a gift basket/donation for Show attendees, which represents your business. We suggest the retail value of your gift basket be approximately \$200.00. Space availability for the baskets/donations is limited to 4 vendors. Vendors are expected to provide their own tickets and appropriate container for a drawing. All tickets for drawing must remain on the premises for the duration of the show, at which time a Black Canyon Quilt Show Board Member will select the recipient's ticket. Vendors will be notified regarding donation recipients, and may request all tickets to take back to their shops. Neither vendors, nor their representatives, may remain at the donation table.

A separate table will be available at the entrance for distribution of vendor sale flyers, discount coupons, business cards, and other quilt show announcements, etc.

Interested vendors should complete the attached Application and Terms and Conditions and submit them, along with full payment for booth space. There will be no reservations, or partial payments accepted. There are no refunds unless Black Canyon Quilt Show cancels the event. (Which has never

happened.) Upon receipt of payment, and if there are no booths available, we will return your check as quickly as possible, or you may opt to be waitlisted per your determination on the application. In this case we will hold the check until we are certain there are no cancellations.

We have negotiated a reduced price at the Holiday Inn Express in Montrose. It is approximately \$107 (\$99.00 + tax) per night. You **must** specify that you are coming for the "Black Canyon Quilt Show" in order to receive the reduced pricing.

We hope you decide to join us for a weekend in Montrose and welcome your application. If you have any preliminary questions, you may contact me at the e-mail address below with Black Canyon Quilt Show in the subject line.

Applications and checks, made payable to Black Canyon Quilt Show, Inc. should be mailed to the above address.

I look forward to hearing from you soon!

A handwritten signature in cursive script that reads "Melody Maskus".

Melody Maskus
rivervalleyquilter@icloud.com
Vendor Chairman, 2017
Black Canyon Quilt Show

attach.: Application, Terms and Conditions

Black Canyon Quilt Show, Inc.

P0 Box 2053
Montrose, CO 81402

Vendor Application

July 21-23, 2017
Please Print Clearly



Vendor Name: (Individual) _____

Title: _____

Company Name: _____

Tax ID # _____

Mailing Address: _____

City, State Zip _____

Office Phone: _____ Cell: _____ Home: _____

Check appropriate space:

_____ Single booth space (10' x 10') at a price of \$150.00, includes (2) 8' tables.

_____ Double booth space (10' x 20') at a price of \$300.00, include (4) 8' tables.

Will you need an electrical outlet for your booth? Yes _____ No _____

Would you be willing to donate items as door prizes during the show? Yes _____ No _____

Would you be willing to do any demonstrations during the show? Yes _____ No _____

If booths are sold out, would you like to be waitlisted for an opening? Yes _____ No _____

If booths are sold out, would you like to donate a gift basket to represent your business? Yes _____ No _____

If you are a new vendor at our show, please indicate products you will bring:

Full payment and the signed "Terms and Conditions" form are required with this Application. Make checks payable to Black Canyon Quilt Show, Inc. and mail to the above address. We look forward to having you as part of our quilt show!

PLEASE MAKE A COPY FOR YOUR FILES!



Black Canyon Quilt Show, Inc.

P0 Box 2053

Montrose, CO 81402

Vendor Terms and Conditions

July 21-23, 2017

Quilt show hours are Friday and Saturday 9:00 a.m. to 5:00 p.m. Sunday hours are 10:00 am to 4:00 pm.

Early take down or closing prior to 3:30 p.m. on Sunday is not allowed.

Vendor set-up will begin at approximately 10:30 a.m. on Thursday, July 20, until 4:00. Tables are provided as documented in the Vendor Application. No piping or drapes are provided. Additional tables may be requested.

Vendors are asked to post notice in plain sight within their booth regarding what methods of payment will be accepted, i.e. cash only and/or credit cards, etc.

As a vendor, you will be responsible for loading, unloading, setting up and tearing down your own booth space. This includes all your own products and booth furniture/decorations. If you require a dolly or hand truck, you will need to provide your own. All individuals and vendors must be vacated from the building by 5:30.

No refunds will be issued unless the show is canceled.

Vendors will be accepted on a first come, first served basis upon receipt of Application, payment, and signed Vendor Terms and Conditions.

I/We have read the Vendor Terms and Conditions and Application and understand and agree to all stipulations. (Please print legibly all information; except signature.)

Date: _____

Authorized Signature: _____

Printed Name _____ Title: _____

Booth/Store Name: _____

Mailing Address: _____

City/State/Zip: _____

Email: _____

Phone: _____ Cell Phone: _____

Please return a signed copy of this “Terms and Conditions”, your Application, and full payment to the address listed above. Please keep copies for your files.